

Kashia School District
31510 Skaggs Spring Road
P.O. Box 129 Stewarts Point, CA 95480
707-785-9682 phone 707-785-2802 fax

Agenda
Governing School Board
Wednesday, October 9, 2024
Kashia School District

- | | Start | End |
|--|--------------|------------|
| 1. Call to Order Board and Staff/Establishment of Quorum | | |

Glenda Antone _____

Frances Johnson _____

Coleen McCloud _____

Charlene Pinola _____

2. Approval of Agenda

3. Public Comment on Non Agenda Items (Limit 5 minutes)

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 5 minutes each pursuant to Board policy. Public comment will be allowed on each specific agenda item prior to Board action thereon.

4. Consent Agenda

4.1 Approval of the Minutes from the September 11, 2024 Regular Board Meeting

4.2 Approval of the Williams Quarterly Complaint Form for the period of July 1, 2024 – September 30, 2024

- 5 Reports and Communications

5.1 Governing Board Members

5.2 Superintendent

5.3 PTO

5.4 Staff

5.5 Communications: SCOE Approval Letter of the 2024-25 Adopted Budget

6 Items Scheduled for Information and Discussion

6.1 Enrollment Update

7. Items Schedules for Discussion and Action

7.1 Public Hearing on the Sufficiency of Instructional Materials and Williams Settlement Instructional Materials, and Adoption of Resolution # 2025-03

Background: Each year the District is required to make a determination whether each pupil in each school in the District has or will have, prior to the end of the fiscal year, sufficient textbooks and/or instructional materials in each subject that are consistent with the content and cycle of the State curriculum frameworks.

State Law requires this Public Hearing and Resolution to be presented to the Board of Trustees before the end of the eighth week from the first day pupils attend school for the year.

This hearing is conducted to validate the availability of instructional materials to pupils but is not related to textbook adoptions or related curricula.

This resolution certifies that the Kashia Elementary School District is in compliance with the Williams instructional materials sufficiency requirements.

Fiscal Impact: None.

7.2 Approve a new Resolution Adopting a Conflict-of-Interest Code (Resolution 2025-04)

Background: During the August 14, 2024 Regular Board meeting, the Board approved Resolution 2025-01 Adopting a Conflict-of-Interest Code (the Political Reform Act requires every local government agency to biennially review its conflict-of-interest code (COIC) to ensure it accurately identifies all public officials and employees who are required to file Statement of Economic Interests Form 700); however, the district was notified that one of the designated positions listed in Appendix A, *“Any other employee with*

decision-making authority,” is not an allowable designated position within a Conflict-of-Interest Code (COIC), because specific positions must be listed. Consequently, the Board is asked to approve a new resolution (Resolution 2025-04) with a corrected Appendix A, removing the designation of “*any other employee with decision-making authority.*”

Fiscal Impact: None.

8. Items Scheduled for Future Board Meetings

- 8.1 Board Policies
- 8.2 First Interim Report
- 8.3 Audit Report
- 8.4 Annual Organizational Meeting

9. Adjournment

Next Board Meeting: Wednesday, November 13, 2024

4:00 p.m.

Kashia School District
31510 Skaggs Spring Road
P.O. Box 129 Stewarts Point, CA 95480
707-785-9682 phone 707-785-2802 fax

Minutes
Governing School Board
Wednesday, September 11, 2024
Kashia School District

Start: 4:52 p.m. **End** 6:17 p.m.

1. Call to Order Board and Staff/Establishment of Quorum

Glenda Antone:	Not present	Frances Johnson (Supt.):	Present
Coleen McCloud:	Present	Andi Stubbs (CBO):	Present
Charlene Pinola:	Present		

2. Approval of Agenda:

Motion: Trustee McCloud. Second: Trustee Pinola. The meeting agenda was approved unanimously.

3. Public Comment on Non Agenda Items (Limit 5 minutes):

There was no public comment.

4. Consent Agenda

4.1 Approval of the Minutes from the August 14, 2024 Regular Board meeting

4.2 Approval of Routine Budget Updates for the period of August 1, 2024-August 31, 2024 (*there were none during the period indicated*)

4.3 Ratification of Accounts Payable Warrant Registers for the period of August 1, 2024 – August 31, 2024

Motion: Trustee McCloud. Second: Trustee Pinola. The consent agenda was approved unanimously.

5 Reports and Communications

5.1 Governing Board Members

Trustee McCloud shared items of concern related to facilities; e.g. gutters, fire extinguishers, the septic system at the district house, and the van (*as a side note, Superintendent Johnson has said that major repairs are contingent upon rental income*). She (Trustee McCloud) remarked that a new van is needed and reminded staff that Ms. Stubbs said previously that one-time funds could potentially be used to purchase a new one. She also asked about the status of getting new playground equipment, which had been discussed in the past. Ms. Stubbs responded that she would research grants for new electric vans and obtain some options on new playground equipment, with a plan to present information on these two items in conjunction with the 2024-25 First Interim Report December, 2024 Board meeting so that the Board could consider these items in view of enrollment projections and the district's financial status. Trustee McCloud also asked about the Expanded Learning Opportunities Program (ELO-P) and shared information about Action Network which is providing after-school opportunities for students attending other local coastal schools. Ms. Stubbs responded with additional information about the grant and available funds. She and Superintendent Johnson will explore possible next steps. Trustee McCloud also asked about a \$5,000 donation from the tribe that was supposed to have been provided to the district in support of graduation, etc. Ms. Stubbs and Superintendent Johnson replied that they would follow up on this item.

5.2 Superintendent

Superintendent Johnson reported that student attendance has been excellent since the start of school, and that the two new teachers are working hard to build positive relationships with students/families, and engage students in learning activities. A returning student was welcomed back to the school, and tribal counsel members will be on-site September 12, 2024 to discuss the steelhead project.

5.3 PTO

PTO President McCloud indicated that teachers remarked they would like a demonstration of some of the new curriculum.

6 Items Scheduled for Information and Discussion

None.

7. Items Schedules for Discussion and Action

7.1 Approval of the 2023-24 Unaudited Actuals Report

Ms. Stubbs provided a presentation on the 2023-24 Unaudited Actuals Report, which included a review of the fund balance and restricted carryover. Motion: Trustee McCloud. Second: Trustee Pinola. The 2023-24 Unaudited Actuals Report was approved unanimously.

7.2 Approval of Resolution 2025-02 Regarding the Gann Limit

Ms. Stubbs explained the purpose of the Gann Limit and required annual resolution. on the 2023-24 Unaudited Actuals Report, which included a review of the fund balance and restricted carryover. Motion: Trustee Pinola. Second: Trustee McCloud. Resolution 2025-02 Regarding the Gann Limit was approved unanimously.

7.3 Approval of the Agreement for Services between the Kashia Band of Pomo Indians of Stewarts Point Rancheria and the Kashia Elementary School District for Food Delivery During the 2024-25 School Year

Ms. Stubbs reviewed the agreement for services related to food services delivery between the district and the Kashia Band of Pomo Indians of Stewarts Point Rancheria, which includes a rate increase from \$17.50 per hour to \$22.00 per hour in order to retain delivery personnel. Motion: Trustee Pinola. Second: Trustee McCloud. The agreement was approved unanimously.

7.4 Adoption/Approval of the Declaration of Need Form

Ms. Stubbs explained that although the Board of Trustees approved the Declaration of Need (DON) on the Consent Agenda during the August 14, 2024 Regular Board meeting, the California Commission on Teacher Credentialing (CTC) clarified that it must be adopted/approved as a separate item per *Title 5 California Code of Regulations § 80026*, which states that *“A Declaration of Need for Fully Qualified Educators by a school district or charter school shall be adopted by the governing board in a regularly-scheduled, public meeting of the board. The entire Declaration of Need for Fully Qualified Educators shall be included in the board agenda and shall not be adopted by the board as part of a consent calendar.”* Consequently, the DON is presented again during the September 11, 2024 Regular Board meeting as an action item for adoption/approval. Motion: Trustee McCloud. Second: Trustee Pinola. The Declaration of Need (DON) was approved unanimously.

8. Items Scheduled for Future Board Meetings

- 8.1 Board Policies
- 8.2 First Interim Report

8.3 Audit Report

The Board was informed of the items scheduled for future board meetings.

10. Adjournment

The meeting was adjourned at 6:17 p.m.

Next Board Meeting: Wednesday, October 9, 2024

4:00 p.m.

Quarterly Report – Williams Uniform Complaints [Education Code § 35186]

District: Kashia Elementary School District

Name & Title of Preparer: Andrea Stubbs

Quarter Reported: (check one) 1st Quarter: July 2024 through September 2024 – Due October 2024
 2nd Quarter: October 2024 through December 2024 – Due January 2025
 3rd Quarter: January 2025 through March 2025 – Due April 2025
 4th Quarter: April 2025 through June 2025 – Due July 2025

Date for information to be reported publicly at governing board meeting: 10/09/2024

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district’s written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks			
Facility Conditions			
Teacher Vacancy or Misassignment			
TOTAL	0	0	0

Name & Signature of Superintendent

Date:

Sign and date the report **after** it is presented at your board meeting.
 Please submit the executed report to SCOE EES via email at williams@scoe.org



Board Report:

Good Start to the school year overall. We have had a few bumps in the road, but it is to be expected on this journey.

- Schedules are slowly being ironed out with breaks & preps built into the schedule.
- The introduction period(2.5 weeks) was about relationship building and now we are working on daily routines and academic work in each subject.
- 23 days in.
- Our new textbooks and workbooks arrived. They all have online, interactive & self-paced components. Students are logged in and set for successes on these new courses at individual grade levels.
- Core curriculum with intervention tools. SCOE support.
- IEP Meetings were held last week for students with the resource specialist..
- Behavior Plans are being developed.
- One, 1-day student suspension.
- Field Studies/Trips being earned.
- Elder visit/talk
- Family BBQ was delicious and great community building opportunity
- Steelhead project returns to Kashia tomorrow
- Van - Field Studies student/whole school transportation
 - Link to Grant for Vans, Ford 10/12/14 seats
- Lunch/Yard support
- 100% Attendance

September 16, 2024

Glenda Antone, Board President
Frances Johnson, Superintendent
Kashia School District
31510 Skaggs Springs Road
Stewarts Point, CA 95480

Dear Ms. Antone and Ms. Johnson,

In accordance with Education Code Section 42127, the Sonoma County Superintendent of Schools (County) has reviewed the Kashia School District's (District) 2024-25 Adopted Budget to determine if it complies with the Criteria and Standards for financial stability and allows the District to meet its financial obligations for the budget and two subsequent years.

After a thorough analysis of the District's Adopted Budget in relation to the Governor's May Revision for the 2024-25 fiscal year, the State's Adopted Budget, and subsequent trailer bills, as well as the County's approval of the District's 2024-25 Local Control and Accountability Plan (LCAP), the County Office has concluded that the District has met the necessary requirements and therefore **approves** the District's budget as adopted by the District Board of Trustees (Board).

State Budget

The 2024-25 Budget Act reflects the ongoing economic uncertainties, but the preservation of funding for education, as seen in the May Revision, is a positive outcome for LEAs. The Governor's strategy to address the significant \$45 billion shortfall involved a combination of approaches, such as the suspension of Prop 98, which allowed for more flexibility in managing the state's fiscal challenges without triggering major cuts to K-14 education funding.

The withdrawal of \$8.4 billion from the Public School System Stabilization Account also helped mitigate the immediate impact on schools, ensuring continuity in critical programs. The deferrals for fiscal years 2023-24 and 2024-25 demonstrate a balancing act—postponing payments to protect near-term budgets while acknowledging that these deferred obligations will need to be addressed in the future.

The compromises made highlighted the need for LEAs to remain vigilant, especially regarding long-term fiscal planning.

Adopted Budget

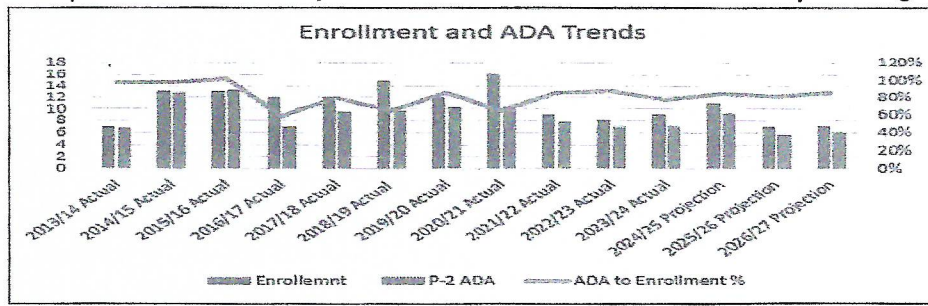
As adopted by the District's Governing Board, the 2024-25 budget reflects an ending fund balance in the General Fund of \$1,050,525; comprised of \$651,482 in unrestricted fund balance and \$399,043 in restricted fund balance. The minimum state reserve level of \$87,000 for a district of your size has been met. In 2024-25, the General Fund reports unrestricted deficit spending of -\$19,010.

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools
Board of Education | Gina Cuclis, Herman G. Hernandez, Steven Herrington Ph.D., Peter Kostas, Andrew Leonard

The District is projecting an unrestricted ending fund balance of \$634,201 in 2025-26 with unrestricted deficit spending of -\$17,281 and \$606,327 in 2026-27 with unrestricted deficit spending of -\$27,874. The minimum state reserve was reported as met in both years.

During fiscal year 2021-22, the District experienced a decline in enrollment from the prior year, which resulted in a total enrollment of 9 on CBEDS day. The decline in enrollment correlated to a decline in Average Daily Attendance (ADA) reported for the fiscal year. Since that fiscal year enrollment has remained relatively flat with enrollment of 9 and ADA of approximately 7. Based on the 2024-25 Adopted Budget Report, the District expects enrollment to increase to 11 in the current fiscal year before declining to 7 students in fiscal year 2025-26 and 2026-27. While enrollment is expected to increase, the District's attendance ratio will impact the ADA reported each year. The District's attendance ratio average is 78% based on the last four years. In accordance with Education Code 35780, a school district must maintain six (6) Average Daily Attendance (ADA) in grades 1 through 8 to avoid automatic lapsation. As projected in the Adopted Budget, the District is at risk of lapsation with enrollment of 7 and ADA of 5.64 starting in fiscal year 2025-26. **Please continue to monitor enrollment and ADA closely.**

The graph below depicts the enrollment, ADA and attendance ratio since fiscal year 2013-14.



Summary

Our office appreciates the preparation and timely submittal of your Adopted Budget Report. A technical review will be communicated to the business office. The First Interim Report is due to our office no later than December 15, 2024. **Please see the attached for standard reminders.** If you have any questions, please feel free to call me at (707) 524-2635.

Sincerely,

Sarah Lampenfeld
Sarah Lampenfeld

Director, External Fiscal Services

Cc:

Andi Stubbs, Ryland Consultants

Amie Carter, Ed.D., County Superintendent of Schools

Greg Medici, SCOE Deputy Superintendent, Business Services

Cindy Gordon, SCOE District Fiscal Management Advisor

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools

Board of Education | Gina Cuclis, Herman G. Hernandez, Steven Herrington Ph.D., Peter Kostas, Andrew Leonard

2024-25 Annual Standard Reminders ~ All Districts

Collective Bargaining Disclosure

SCOE Business requests copies of collective bargaining disclosures 10 days prior to board approval: If any collective bargaining settlements are reached during the current year all districts are being reminded of the public disclosure obligation. An important AB 1200 reporting requirement is the statute for tentative collective bargaining agreements to meet the requirements of Government Code Section 3547.5 and Education Code Sections 42131 and 42142, both of which outline the District's responsibilities for public disclosure and budget revisions for collective bargaining agreements. A three-year analysis must be completed to determine the impact of negotiations in future years. The superintendent and chief business officer must certify that the District can meet the costs incurred under the agreement. The governing board must take formal board action to approve the proposed agreement. **Please note that within 45 days of the settlement, the District must send to SCOE any revisions to the District's current budget necessary to fulfill the terms of the agreement.**

Submission of Studies, Reports, Evaluations and/or Audits

Education Code Sections 42127 and 42127.6 require districts to submit to the County Office any studies, reports, evaluations, or audits done of the district that contain evidence that the district is showing fiscal distress. They also require the County Office to incorporate that information into the analysis of budgets, interim reports, and the District's overall financial condition.

We request that the District submit to this office any such documents commissioned by the District (e.g. reports done by Fiscal Crisis and Management Assistance Team), or by the State Superintendent of Public Instruction and/or a state control agency any time they are received by your District.

SB740

Please note that a SB740 funding determination may be required when a charter school offers instructional time in a non-classroom-based setting. Charter schools that do not submit a request by the due date may not receive a funding determination, and could have their State apportionment associated with its non-classroom-based ADA reduced to zero. SB740 regulations, instructions and form can be found at:

<https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>

Requirements for Debt Management Policy and Practices

Effective January 1, 2017, (per Senate Bill (SB) 1029, Hertzberg) issuers must certify on the **Report of Proposed Debt Issuance** (<http://www.treasurer.ca.gov/cdiac/reporting.asp>) that they have:

- ✚ Adopted local debt policies concerning the use of debt; and
- ✚ The proposed debt issuance is consistent with those policies.

The issuer's **local debt policies** must include (A) through (E), below:

- A. The purposes for which the debt proceeds may be used.
- B. The types of debt that may be issued.
- C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
- D. Policy goals related to the issuer's planning goals and objectives.
- E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

FCMAT has prepared a Fiscal Alert which provides a **sample Debt Management Policy** which is located at <http://fcmat.org/fcmat-fiscal-and-legal-alerts/>.

SB 1029 contains a declaration that state and local agencies should adopt comprehensive written debt management policies pursuant to the recommendation of the Government Finance Officers Association (GFOA). The GFOA is a national association of government finance professionals with a shared mission to promote excellence in state and local government financial management. The GFOA provides **best practices** and a link to the ***Debt Issuance Checklist: Considerations When Issuing Bonds*** at <http://www.gfoa.org/debt-management-policy> (bottom of the webpage).

California Debt and Investment Advisory Commission's (CDIAC) website contains the necessary reporting forms and fees which can be found at the website <http://www.treasurer.ca.gov/cdiac/reporting.asp>. CDIAC's guidance regarding SB1029 is located at <http://www.treasurer.ca.gov/cdiac/reporting.asp> by clicking on "Guidance on 1029 Implementation with SB1029" on the bottom of the webpage. Some of its guidance is noted below:

Government Code 8855(i) requires any issuer of public debt to provide a *Report of Proposed Debt Issuance* to the California Debt Investment and Advisory Commission *no later than 30 days before the sale* of such debt.

Government Code section 8855(k) ~ Effective January 1, 2017, state and local issuers are required to submit an **annual debt transparency report** for any issue of debt for which they have submitted a *Report of Final Sale* during the reporting period. The annual debt transparency report is due to CDIAC within seven (7) months of the close of the reporting period, defined as July 1st to June 30th. This provision makes January 31st the effective deadline for submittal of the annual debt transparency report. Debt issued between January 1, 2017 and June 30, 2017, and reported to CDIAC on or after January 21, 2017 will be required to submit an annual debt transparency report no later than January 31, 2018.

Minimum annual debt transparency report information and additional requirements/stipulations apply. Please see the Guidance from CDIAC for more detailed information.

Reporting Requirements for Proposed Debt Issuances

AB 2274 amended Government Code Section 8855 and is effective January 1, 2015. It requires LEAs to notify the California Debt Investment Advisory Commission (CDIAC) of **any proposed debt issuance**, which would include refinancing and other secondary issuances. In addition, the bill established reporting timeframes. No later than 30 days *prior to the sale* of any debt issue, the issuer shall submit a report of the proposed issuance to CDIAC. Not later than 21 days *after the sale* of the debt, the issuer shall submit a report of final sale to CDIAC. Instructions to all of

the requirements that CDIAC needs depending on the type of debt transaction and applicable reporting forms are available at: <http://www.treasurer.ca.gov/cdiac/reporting.asp>

AB 2551 enhances transparency requirements for local bond elections, including Proposition 39 (2000) and two-thirds vote general obligation bonds. The bill requires LEAs attempting to pass local bonds to *submit to their local elections office* the total estimated debt service, including principal and interest, if all bonds are issued, as part of the Tax Rate Statement required pursuant to Elections Code Sections 9400-9401. The aforementioned reporting requirements are applicable to any issuance of debt after AB 2274 adds reporting requirements to debt from bonds already approved by voters. It requires agencies to notify CDIAC of *any* proposed debt issuance, which **would include refinancing and other secondary issuances**. The provisions of **AB 2551 will be required for any local bond elections after January 1, 2015**.

Reporting Requirements for Non-Voter-Approved Debt

Education Code Section 17150 requires school districts to notify the County Superintendent of Schools and County Auditor at least 30 days prior to the governing boards' approval of the issuance of certificates of participation (COPs) or other non-voter-approved debt secured by real property such as: Lease purchases (LP) secured by real property; Qualified Zone Academy Bonds (QZABs) secured by real property; Revenue bonds; Energy Loans or Bond Anticipation Notes (BANs). Under the new law, the district must provide repayment schedules, evidence of the ability to repay, and costs of issuance as well as information necessary to assess the anticipated effect of the debt issuance. Within 15 days of the receipt of the information, the County Superintendent of Schools and the County Auditor are authorized to comment publicly regarding the district's capacity to repay the debt obligation, based on the information provided.

Additional Standard Reminders for School Districts with Qualified or Negative Certifications

Debt Issuance

The statutory requirements for debt issuance for school districts with qualified or negative interim report certifications are specifically addressed by E.C. Section 42133(a), and read as follows:

"A school district that has a qualified or negative certification in any fiscal year may not issue, in that fiscal year or in the next succeeding fiscal year, certificates of participation, tax anticipation notes, revenue bonds, or any other debt instruments that do not require the approval of the voters of the district, nor may the district cause an information report regarding the debt instrument to be submitted pursuant to subdivision (e) of Section 149 of Title 26 of the United States Code, unless the county superintendent of schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. A school district is deemed to have a qualified or negative certification for purposes of this subdivision if, pursuant to this article, it files that certification or the county superintendent of schools classifies the certification of that fiscal year to be qualified or negative."

E.C. Section 15140 (b) notes that a district that has received a qualified or negative certification in its most recent interim report, may not issue and sell bonds on its own behalf pursuant to this chapter without further action of the board of supervisors or officers of that county or of any other county in which a portion of the school district or community college district is located.

Collective Bargaining

Government Code Section 3540.2 provides added oversight related to the collective bargaining process. Any school district with a Qualified or Negative certification under Education Code Section 42131 **shall allow the county office of education at least ten working days to review and comment on any proposed agreement made between the exclusive representative and the public school employer, or designated representative, before it is ratified.** The school district shall provide the county office with all information relevant to yield an understanding of financial impact of that agreement. The county superintendent shall notify the school district, county board of education, district superintendent, governing board of the school district, and each parent and teacher organization of the district within those 10 days if, in his or her opinion, the agreement would endanger the fiscal well-being of the school district.

Per Government Code 3540.2(d), a school district shall, upon request, provide the county superintendent of schools with all information relevant to provide an understanding of the financial impact of any final collective bargaining agreement reached.

RESOLUTION NO. 2025-03

Dated: October 9, 2024

RESOLUTION OF THE KASHIA UNIFIED SCHOOL DISTRICT, STATE OF CALIFORNIA, REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS

Whereas, the governing board of the Kashia Elementary School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 9, 2024 at 4:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

FOR A FINDING OF SUFFICIENT INSTRUCTIONAL MATERIALS:

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district/county office of education, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

NOTE: The definition of sufficient textbooks or instructional materials no longer includes the phrase “to complete required homework assignments.” Students must now be able to take their instructional materials home.

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

NOTE: To ensure that complete and accurate information has been provided upon which to base the board's findings, governing boards may wish to include in their resolution the names of the textbooks or instructional materials programs, or both, that have been adopted by the governing board and were provided to pupils in the district to determine the sufficiency.

- Mathematics – (list of adopted textbooks or instructional materials for this subject for each grade level or school)
- Science - (list of adopted textbooks or instructional materials for this subject for each grade level or school)
- History-social science - (list of adopted textbooks or instructional materials for this subject for each grade level or school)
- English/language arts, including the English language development component of an adopted program - (list of adopted textbooks or instructional materials for this subject for each grade level or school)

NOTE: The governing board must also include written determination for the following areas, though these determinations are not a condition of receipt of funds.

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

NOTE: The governing board may provide a list of the science laboratory classes offered in grades 9-12 and details on the science laboratory equipment available for these classes.

Therefore, it is resolved that for the 2024-25 school year, the Kashia Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Passed and adopted at the regularly scheduled meeting of the Board of Trustees on October 9, 2024 by the following vote:

AYES

NOES

ABSENT

ABSTAINED

I, Glenda Antone, President of the Board of Trustees of the Kashia Elementary School District of Sonoma County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by said Board at its regular meeting October 9, 2024.

Glenda Antone, President of the Board

Date



Kashia School District

31510 Skaggs Spring Road P.O. Box 129
Stewarts Point, CA 95480
707-785-9682 phone, 707-785-2802 fax

KASHIA ELEMENTARY SCHOOL DISTRICT

PUBLIC HEARING

TO BE HELD Wednesday, October 9, 2024

The Kashia Elementary School District will be holding a Public Hearing regarding whether or not each pupil in the district has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum framework adopted by the state board. This Public Hearing is to receive input from staff, teachers, parents, and community members regarding this issue. This Public Hearing will take place at a regular Governing Board meeting scheduled for Wednesday, October 9, 2024 at 4:00 p.m. This meeting will be held in the District Office located at 31510 Skaggs Springs Road, CA 95480.

This announcement posted on Wednesday, September 18, 2024



Kashia School District

31510 Skaggs Spring Road P.O. Box 129
Stewarts Point, CA 95480
707-785-9682 phone, 707-785-2802 fax

2024-25 INSTRUCTIONAL MATERIALS

English Language Arts: Houghton-Mifflin-Harcourt: *Journeys*

Mathematics: Houghton-Mifflin-Harcourt: *GO Math!*

Science: Discovery Education

Social Studies: Discovery Education

The district also uses a variety of additional print and online supplemental instructional materials.

RESOLUTION NO. 2025-04

Dated: October 9, 2024 _____

RESOLUTION OF THE KASHIA UNIFIED SCHOOL DISTRICT, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Kashia Unified School District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the district clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

Kashia Elementary School District

Passed and adopted at the regularly scheduled meeting of the Board of Trustees on October 9, 2024, by the following vote:

AYES

NOES

ABSENT

ABSTAINED

I, Glenda Antone, President of the Board of Trustees of the Kashia Elementary School District of Sonoma County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by said Board at its regular meeting on October 9, 2024.

Glenda Antone, President of the Board

Date

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
Consultants	*

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Chairman may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman’s determination is a public record and shall be retained for public - inspection in the same manner and location as this conflict-of-interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

¹Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the [fill in the blank] District, or real property interests located in the District, need to be reported.