

Board-approved during  
the Oct. 14, 2024 Board  
mtg - signatures are below.

**Kashia School District**  
31510 Skaggs Spring Road  
P.O. Box 129 Stewarts Point, CA 95480  
707-785-9682 phone 707-785-2802 fax

**Minutes**  
Governing School Board  
Wednesday, September 11, 2024  
Kashia School District

**Start: 4:52 p.m. End 6:17 p.m.**

1. Call to Order Board and Staff/Establishment of Quorum

Glenda Antone:	Not present	Frances Johnson (Supt.):	Present
Coleen McCloud:	Present	Andi Stubbs (CBO):	Present
Charlene Pinola:	Present		

2. Approval of Agenda:

Motion: Trustee McCloud. Second: Trustee Pinola. The meeting agenda was approved unanimously.

3. Public Comment on Non Agenda Items (Limit 5 minutes):

There was no public comment.

4. Consent Agenda

**4.1** Approval of the Minutes from the August 14, 2024 Regular Board meeting

**4.2** Approval of Routine Budget Updates for the period of August 1, 2024- August 31, 2024 (*there were none during the period indicated*)

**4.3** Ratification of Accounts Payable Warrant Registers for the period of August 1, 2024 – August 31, 2024

Motion: Trustee McCloud. Second: Trustee Pinola. The consent agenda was approved unanimously.



## 5 Reports and Communications

### 5.1 Governing Board Members

Trustee McCloud shared items of concern related to facilities; e.g. gutters, fire extinguishers, the septic system at the district house, and the van (*as a side note, Superintendent Johnson has said that major repairs are contingent upon rental income*). She (Trustee McCloud) remarked that a new van is needed and reminded staff that Ms. Stubbs said previously that one-time funds could potentially be used to purchase a new one. She also asked about the status of getting new playground equipment, which had been discussed in the past. Ms. Stubbs responded that she would research grants for new electric vans and obtain some options on new playground equipment, with a plan to present information on these two items in conjunction with the 2024-25 First Interim Report December, 2024 Board meeting so that the Board could consider these items in view of enrollment projections and the district's financial status. Trustee McCloud also asked about the Expanded Learning Opportunities Program (ELO-P) and shared information about Action Network which is providing after-school opportunities for students attending other local coastal schools. Ms. Stubbs responded with additional information about the grant and available funds. She and Superintendent Johnson will explore possible next steps. Trustee McCloud also asked about a \$5,000 donation from the tribe that was supposed to have been provided to the district in support of graduation, etc. Ms. Stubbs and Superintendent Johnson replied that they would follow up on this item.

### 5.2 Superintendent

Superintendent Johnson reported that student attendance has been excellent since the start of school, and that the two new teachers are working hard to build positive relationships with students/families, and engage students in learning activities. A returning student was welcomed back to the school, and tribal counsel members will be on-site September 12, 2024 to discuss the steelhead project.

### 5.3 PTO

PTO President McCloud indicated that teachers remarked they would like a demonstration of some of the new curriculum.

## 6 Items Scheduled for Information and Discussion

None.

## 7. Items Schedules for Discussion and Action

### 7.1 Approval of the 2023-24 Unaudited Actuals Report



Ms. Stubbs provided a presentation on the 2023-24 Unaudited Actuals Report, which included a review of the fund balance and restricted carryover. Motion: Trustee McCloud. Second: Trustee Pinola. The 2023-24 Unaudited Actuals Report was approved unanimously.

#### 7.2 Approval of Resolution 2025-02 Regarding the Gann Limit

Ms. Stubbs explained the purpose of the Gann Limit and required annual resolution. on the 2023-24 Unaudited Actuals Report, which included a review of the fund balance and restricted carryover. Motion: Trustee Pinola. Second: Trustee McCloud. Resolution 2025-02 Regarding the Gann Limit was approved unanimously.

#### 7.3 Approval of the Agreement for Services between the Kashia Band of Pomo Indians of Stewarts Point Rancheria and the Kashia Elementary School District for Food Delivery During the 2024-25 School Year

Ms. Stubbs reviewed the agreement for services related to food services delivery between the district and the Kashia Band of Pomo Indians of Stewarts Point Rancheria, which includes a rate increase from \$17.50 per hour to \$22.00 per hour in order to retain delivery personnel. Motion: Trustee Pinola. Second: Trustee McCloud. The agreement was approved unanimously.

#### 7.4 Adoption/Approval of the Declaration of Need Form

Ms. Stubbs explained that although the Board of Trustees approved the Declaration of Need (DON) on the Consent Agenda during the August 14, 2024 Regular Board meeting, the California Commission on Teacher Credentialing (CTC) clarified that it must be adopted/approved as a separate item per *Title 5 California Code of Regulations § 80026*, which states that *“A Declaration of Need for Fully Qualified Educators by a school district or charter school shall be adopted by the governing board in a regularly-scheduled, public meeting of the board. The entire Declaration of Need for Fully Qualified Educators shall be included in the board agenda and shall not be adopted by the board as part of a consent calendar.”* Consequently, the DON is presented again during the September 11, 2024 Regular Board meeting as an action item for adoption/approval. Motion: Trustee McCloud. Second: Trustee Pinola. The Declaration of Need (DON) was approved unanimously.

### 8. Items Scheduled for Future Board Meetings

- 8.1 Board Policies
- 8.2 First Interim Report

8.3 Audit Report

The Board was informed of the items scheduled for future board meetings.

10. Adjournment

The meeting was adjourned at 6:17 p.m.

Next Board Meeting: Wednesday, October 9, 2024

4:00 p.m.