

**Kashia School District**  
31510 Skaggs Spring Road  
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**Agenda**  
Governing School Board  
Wednesday, December 4, 2024  
4:00 p.m.  
Kashia School District

- |  | <b>Start</b> | <b>End</b>            |
|--|--------------|-----------------------|
| 1. Call to Order Board and Staff/Establishment of Quorum   |              |                       |
| Glenda Antone _____  |              | Frances Johnson _____ |
| Coleen McCloud _____   |              |                       |
| Charlene Pinola _____  |              |                       |
| 2. Approval of Agenda  |              |                       |
| 3. Public Comment on Closed Session Items  |              |                       |
| 3.1 Members of the Public are now invited to comment on the Closed Session agenda item(s) only.  |              |                       |
| 4. Closed Session  |              |                       |
| 4.1 Personnel (Government Code 54957: Public Employee Discipline, Dismissal, or Release) – Discussion/Information  |              |                       |
| 5. Reconvene to Open Session   |              |                       |
| 5.1 Report of Actions Taken in Closed Session (if any)   |              |                       |
| 6. Public Comment on Open Session Items (Limit 5 minutes)  |              |                       |
| 6.1 Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than 5 minutes each pursuant to Board policy. Public comment will be allowed on each specific agenda item prior to Board action thereon. |              |                       |
| 7. Consent Agenda  |              |                       |
| <b>7.1</b> Approval of the Minutes from the November 13, 2024 Board meeting <b>(pages 1-4)</b>   |              |                       |

**7.2** Approval of Routine Budget Updates for the period of November 1, 2024 through November 15, 2024 (budget updates from Nov. 16-30, 2024 will be included in the January 8, 2025 Board meeting agenda) – **(page 5)**

**7.3** Ratification of Accounts Payable Warrant Registers for the period of November 1, 2024 through November 30, 2024 (warrant registers from Nov. 16-30, 2024 will be included in the January 8, 2025 Board meeting agenda) – **(page 6)**

## 8 Reports and Communications

8.1 Governing Board Members

8.2 Superintendent

8.3 PTO

8.4 Staff

## 9 Items Scheduled for Information and Discussion

None.

## 10. Items Scheduled for Discussion and Action

10.1 Review/Consideration of Approval, 2024-25 First Interim Report **(pages 7-140)**

**Background:** The First Interim report is a snapshot in time of the local educational agency's (LEA's) revenue and expenditure forecasts for the current fiscal year as well as a projection of the two subsequent fiscal years. It is a time to adjust the budget based on the Enacted Budget and subsequent trailer bills, the closing of the prior fiscal year, and other factors that impact revenue and expenditures. The First Interim report covers the period of time from July 1 through October 31 each fiscal year and must be submitted to the county office of education (COE) no later than December 15.

**Fiscal Impact:** The contracted Chief Business Official, Andi Stubbs, will review the financial outlook for the district during the presentation.

10.2 Review/Consideration of Approval, 2024-25 Comprehensive School Safety Plan (CSSP) – **(pages 141-192)**

**Background:** California *Education Code (EC)* Section 32281(a) requires every kindergarten through grade twelve school, public and public charter, including community and court schools, to develop and maintain a Comprehensive School Safety Plan (CSSP) designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel.

The law requires designated stakeholders to annually engage in a systematic planning process to develop strategies and policies to prevent and respond to potential incidents involving emergencies, natural and other disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects.

The attached draft CSSP was presented to the Board during the November 13, 2024 regular board meeting for review. It is presented again during the December 4, 2024 meeting for approval.

**Fiscal Impact:** None. Consultant costs for completing the plan were included in the 2024-25 Original Budget.

- 10.3 Review/Consideration of Approval, Services Agreement between the District and Coleen McCloud for Cultural Education (**pages 193-198**)

**Background:** This item was pulled from the November 13, 2024 Board meeting because the contractor is also a Board member who must recuse herself from the vote. The Board President, Glenda Antone, was not present during the November 13, 2024 Board meeting, and consequently there was no quorum to take the vote.

The contractor will provide instruction related to Pomo culture during the 2024-25 school year based upon a mutually-agreed upon schedule.

**Fiscal Impact:** Services are provided at \$50.00 per each ninety-minute session. Costs for these services have been included in the 2024-25 Original Budget and Local Control and Accountability Plan (LCFF).

- 10.4 Reappoint Charlene Pinola as Board Trustee for another Two (2)-Year Term (**pages 199-200**)

**Background:** This item was pulled from the November 13, 2024 Board meeting because the appointee is currently a Board member who must recuse herself from the vote. The Board President, Genda Antone, was not present during the November 13, 2024 Board meeting and consequently there was no quorum to take the vote.

Charlene Pinola's term as Trustee for the Kashia Elementary School District Board expires December 31, 2024. Trustee has expressed interest in serving another term. Because the November 5, 2024 deadline has passed for an election, the Board may appoint Trustee Pinola for another term of no more than two (2) years, to expire December 31, 2026. To complete the appointment process, another member of the Board must administer the attached Oath of Office to Trustee Pinola. The document will then be submitted to the Sonoma County Clerk-Recorder-Assessor-Registrar of Voters Department.

**Fiscal Impact: None.**

11. Items Scheduled for Future Board Meetings

11.1 Annual Organizational Meeting

11.2 Audit Report

11.3 Local Control and Accountability Plan (LCAP) – Mid-Year Report

11.4 Second Interim Report

11.5 2025-26 Original Budget – Public Hearing

12. Adjournment

Next Board Meeting: Wednesday, January 8, 2024, 4:00 p.m