

Kashia School District
31510 Skaggs Spring Road
P.O. Box 129 Stewarts Point, CA 95480
707-785-9682 phone 707-785-2802 fax

Agenda
Governing School Board
Wednesday, September 11, 2024
Kashia School District

- | | Start | End |
|--|--------------|-----------------------|
| 1. Call to Order Board and Staff/Establishment of Quorum | | |
| Glenda Antone _____ | | Frances Johnson _____ |
| Coleen McCloud _____ | | |
| Charlene Pinola _____ | | |
| 2. Approval of Agenda | | |
| 3. Public Comment on Non Agenda Items (Limit 5 minutes) | | |
| Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 5 minutes each pursuant to Board policy. Public comment will be allowed on each specific agenda item prior to Board action thereon. | | |
| 4. Consent Agenda | | |
| 4.1 Approval of the Minutes from the August 14, 2024 Regular Board meeting (pages 1-4) | | |
| 4.2 Approval of Routine Budget Updates for the period of August 1, 2024-August 31, 2024 <i>(there were none during the period indicated)</i> - (page 5) | | |
| 4.3 Ratification of Accounts Payable Warrant Registers for the period of August 1, 2024 – August 31, 2024 – (page 6) | | |
| 5 Reports and Communications | | |
| 5.1 Governing Board Members | | |
| 5.2 Superintendent | | |
| 5.3 PTO | | |

6 Items Scheduled for Information and Discussion

None.

7. Items Schedules for Discussion and Action

7.1.1 Approval of the 2023-24 Unaudited Actuals Report (*pages 7-60*)

Background: On September 15th of each year, the District must file the Unaudited Actuals Financial Report which presents the prior fiscal year's financial activity through June 30. The report includes revenues, expenses, and ending fund balances for all funds operated by the District. The Unaudited Actuals Report is submitted to the Sonoma County Office of Education and the District's third-party auditors for review and submission to the State of California. The auditors use the report to produce the Audited Financial Statement which will be presented at the December Board meeting. This report, along with the final Audited Financial Statement for the prior year, will help the Board, Superintendent, and Chief Business Official continue to allocate financial resources to maximize student success.

Fiscal Impact: Staff will review the fiscal impact during the presentation.

7.2 Approval of Resolution 2025-02 Regarding the Gann Limit (*pages 61-65*)

Background: In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title I, beginning with Section 7900 of the Government Code, was then added to law to specify the process for calculating state and local government appropriation limits and appropriations subject to limitation under Article XII B of the Constitution. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year.

Education Code sections 1629 and 42132 specify that by September 30 of each year, the District Board of Trustees shall adopt a resolution identifying their estimated appropriations limits for the current year, and their actual appropriations limit for the preceding year. The

documentation supporting the adopted resolution shall be made available to the public. It is not necessary to submit a copy of the Board resolution adopting the appropriations limit to the California Department of Education. However, if it is found that the district is in need of increasing its limitation, Section 7902.1 states that the school district shall notify the Director of Finance.

The attached worksheet reflects a recalculated 2023-24 Gann Limit Appropriation for the district of \$163,938.50 and an estimated Gann Limit Appropriation for 2024-25 of \$225,543.49. The 2023-24 calculations include no adjustment to the district's limit of \$163,938.50.

Attached is a copy of Resolution #2025-02, which adopts all Gann Limit Education Code requirements for the 2023-24 and 2024-25 fiscal years, as identified above.

Fiscal Impact: None.

- 7.3 Approval of the Agreement for Services between the Kashia Band of Pomo Indians of Stewarts Point Rancheria and the Kashia Elementary School District for Food Delivery During the 2024-25 School Year (*pages 66-71*)

Background: The Kashia Band of Pomo Indians of Stewarts Point Rancheria provides food delivery services for students. The attached agreement outlines the terms of service. Delivery time is estimated at 4.5 hours per day, every Tuesday during the school year. In order to retain a driver, the rate is increased in 2024-25 from \$17.50 to \$22.00 per hour.

Fiscal Impact: The new rate represents an increase of approximately \$770 compared with prior-year costs. The increase will be reflected in the 2024-25 First Interim Report that will be presented to the Board during the December 11, 2024 Regular Board meeting.

- 7.4 Adoption/Approval of the Declaration of Need Form (*pages 72-75*)

Background: During the August 14, 2024 Regular Board meeting, the Board approved a Declaration of Need (DON) that was subsequently filed with the California Commission on Teacher Credentialing (CTC); however, the CTC notified staff that the DON could not be processed because it was ratified on the Consent Agenda instead of adopted/approved as a separate item. Per *Title 5 California Code of Regulations § 80026*, “A Declaration of Need for Fully Qualified Educators by a school district or charter school shall be adopted by the governing board in a regularly-scheduled, public meeting of the board. The entire Declaration of Need for Fully Qualified Educators shall be included in the board agenda and shall not be adopted by the board as part of a consent calendar.”

Consequently, the DON is brought back to the Board for adoption/approval as an Action item during the September 11, 2024 Regular Board meeting.

The California Commission on Teacher Credentialing (CTC) currently issues specific permits for individuals who are not fully credentialed, and these permits can be requested by the district when there is an acute staffing need. Credentials that are included in the Declaration of Need are Emergency, BCLAD/CLAD/English Learner Authorization and Resource Specialist Permits, and Limited Assignment Permits for Multiple Subject, Single Subject, and Special Education.

The Declaration of Need (DOC) will allow the newly hired Classroom Teacher (Notice of Employment was approved during the August 14, 2024 Regular Board meeting) to apply for a General Education Limited Assignment Permit (GELAP) which is required while the employee is working to attain the Multiple Subjects Credential as a condition of employment. Once the Sonoma County Office of Education (SCOE) receives the adopted/approved DON and GELAP application, they will issue a Temporary County Certificate (TCC) which will allow the employee to serve in the position while the GELAP is processed by CTC. The District will also file the DON with the CTC following Board adoption/approval.

Fiscal Impact: None.

8. Items Scheduled for Future Board Meetings

- 8.1 Board Policies
- 8.2 First Interim Report
- 8.3 Audit Report

10. Adjournment

Next Board Meeting: Wednesday, October 9, 2024

4:00 p.m.